



## **Substance Use Prevention Grant Guidelines**

**The CAYA Coalition opens for Winter 2021-22 grant cycle application.**

Organizations must meet the following criteria in order to apply:

- Be a recognized 501(c)(3) nonprofit organization as determined by the Internal Revenue Code, a religious institution for non-religious purposes, or local government entity
- Serve Culpeper, Fauquier, Madison, Orange, and/or Rappahannock Counties
- Request must have a primary focus on substance use prevention, treatment, recovery, and/or advocacy
- Must benefit a group of individuals – applications should not be sought for the benefit of a single person
- Please include an estimated budget on how funds will be spent.

What we don't fund through this grant cycle:

- Political campaigns/activities
- Fundraising efforts/events
- Organizations or projects that discriminate against particular groups of people
- Individuals
- Ongoing operating support
- Capital campaigns
- National or international organizations

Letters of Interest can be sent to Moira Satre, CAYA CEO at [moira.satre@gmail.com](mailto:moira.satre@gmail.com) to determine request eligibility.

Typical award range: \$500 - \$5,000. Please note that we are not able to accommodate all grant requests.

**Deadline to apply for funding: November 12, 2021.**

**Winners will be notified by December 15, 2021, and funds received by January 5, 2022.**



**Substance Use Prevention Grant Application**  
*(Please attach additional pages if necessary)*

Organization name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. What is your organization's mission?

2. What counties does your organization serve? Circle all that apply.

Culpeper

Fauquier

Madison

Orange

Rappahannock

Other: \_\_\_\_\_

3. How does your organization serve the needs of individuals in regard to substance use prevention?

4. Please explain the project you are seeking funding for:

5. How many people do you anticipate serving with this project?
  
  
  
  
  
  
  
  
  
  
6. How will this project impact individuals who are struggling to reach recovery or families who need support?
  
  
  
  
  
  
  
  
  
  
7. Please share any additional information that would assist us with considering your application for funding:



## **Substance Use Prevention Grant Submission Guidelines**

Along with your completed application, please include the following documents:

- A copy of your organization's 501(c)(3) IRS determination letter
- A simplified project budget detailing how funds would be spent
- At least one piece of promotional material giving additional information about your organization (e.g., Annual Report, brochure, flyer, etc.).

**Completed applications should be emailed to Moira Satre, CAYA's CEO, at [moira.satre@gmail.com](mailto:moira.satre@gmail.com) no later than 5 p.m. on November 12, 2021.**

CAYA anticipates announcing grant recipients by December 15. All individuals will be contacted by email and/or phone regarding their request. Once submitted, please do not contact CAYA regarding the status of your application.